

## SHIPPING

Please make sure you send your tax documents with tracking, so you can be notified of your package's successful delivery.

#### **USPS Locations**



#### **UPS Locations**



### **FedEx Locations**



115 E Hancock Ave (706) 354-8066 575 Olympic Dr (706) 369-3200 3654 Atlanta Hwy (800) 275-8777 196 Alps Rd (706) 208-1870 1860 Barnett Shoals Rd (706) 548-0940 1720 Epps Bridge Pkwy (706) 543-5431 2235 W Broad St (706) 353-8755 1090 Mitchell Bridge Rd (800) 463-3339

# HOW TO ADDRESS AN ENVELOPE

Use the instructions below to enter your information in the top left corner and the recipient's information in the middle.

The recipient mailing addresses will be listed on your IRS Tax forms.

You can purchase postage at your shipping location.

Your full name Your street address or P.O. Box Your city, state, and ZIP Code



Recipient's full name
Street address or P.O. Box number
City, State (or Province), and ZIP Code (or Postal
Code)
Country (for international mail)